

A stylized green oak tree with a thick trunk and a full, rounded canopy of leaves. The tree is centered behind the school's name.

OAK VIEW UNION ELEMENTARY

SCHOOL DISTRICT

BOARD MEMBERS

Norman Pearson, Board President

Dustin McDonald, Board Clerk

Mark Huft

Ann Ullrich

Tammi Van Houten

Beverly Boone, Superintendent/Principal

BOARD MEETING

November 16, 2017

Time: 6:30 P.M.

Place: Multipurpose Room

AGENDA

Oak View Union Elementary School District

NOVEMBER 16, 2017 • 6:30 P.M. • MULTIPURPOSE ROOM

1.0 CALL TO ORDER	
1.1 Roll Call/Establishment of Quorum	
1.2 Flag Salute	
1.3 Posting of Agenda	
1.4 Approval of Minutes	Page
1.4A October 19, 2017 Regular Meeting	1
2.0 FINANCIAL REPORTS	
2.1 Approve Payment of Commercial Warrants – November	4
2.2 Payroll Hours for October 2017	8
3.0 HEARING OF THE PUBLIC	
4.0 REPORTS	
4.1 ELAC	
5.0 DISTRICT REPORTS	
5.1 Communications	
5.1A Board Communications	
5.1B Superintendent Principal	
1. ELD Reclassification Ceremony	
2. October Cafeteria Utilization	9
3. October Attendance 96.27%	
4. 2016-2017 California Physical Fitness Test Results	10
5.1C Business Manager Communications	
1. Budget Update	
5.1D Maintenance and Facilities Update	
1. Maintenance Report	
5.1E Vice Principal Communications	
1. School Activities and Events	
5.2 Correspondence - None	
5.3 Enrollment – 404	14
5.4 Curriculum – None	
6.0 UNFINISHED BUSINESS - None	
7.0 NEW BUSINESS	
7.1 Approve CFS Professional Services Agreement	16
7.2 Approve Donations – Class of 2017 \$1,085.18 for Maintenance Department	
8.0 PERSONNEL	
8.1 Classified - None	
8.2 Certificated- None	
8.3 Management - None	
9.0 CLOSED SESSION	
9.1 Student Matter Ed Code 35146	
9.2 Suspensions	
9.3 Superintendent Goals	
10.0 ADJOURNMENT	
10.1 Next Board Meeting -- December 14, 2017 at 5:30 PM Multipurpose Room	

Any individual requiring disability-related accommodations or modifications including auxiliary aid and services in order to participate in the Board meeting should contact the Superintendent/Principal in writing.

MINUTES
Old View Camp Elementary School District

OCTOBER 19, 2017 THE TRUSTEES MET AT 6:30 PM IN THE SCHOOL MULTIPURPOSE ROOM

- 1.0 **CALL TO ORDER:** Mr. Pearson called the meeting to order at 6:30 p.m.
 - 1.1 **ROLL CALL ESTABLISHMENT OF QUORUM**
MEMBERS PRESENT: Mark Huft, Ann Ullrich, Tammi Van Houten, Dustin McDonald and Norman Pearson
MEMBERS ABSENT: None
ADMINISTRATION PRESENT: Beverly Boone, David Franke
ADMINISTRATION ABSENT: None
 - 1.2 **FLAG SALUTE:** Flag was saluted.
 - 1.3 **POSTING OF AGENDA:** Posted on Monday – October 16, 2017.
 - 1.4 **APPROVAL OF MINUTES:**
 - 1.4A **SEPTEMBER 14, 2017 SPECIAL SESSION MEETING:** Mr. Huft moved and Mrs. Ullrich seconded to approve the minutes of the September 14, 2017 special session meeting as presented. 5 ayes – Huft, Ullrich, Van Houten, McDonald and Pearson, motion carried.
 - 1.4B **SEPTEMBER 21, 2017 REGULAR MEETING:** Mrs. Ullrich moved and Mrs. Van Houten seconded to approve the minutes of the September 21, 2017 regular meeting as presented. 4 ayes – Ullrich, Van Houten, McDonald and Pearson, 1 abstain – Huft, motion carried.

- 2.0 **FINANCIAL REPORTS:**
 - 2.1 **APPROVE PAYMENT OF COMMERCIAL WARRANTS – OCTOBER 2017:** Mr. McDonald moved and Mrs. Ullrich seconded to approve the October warrants in the amount of \$35,971.29 as presented. 5 ayes – Huft, Ullrich, Van Houten, McDonald and Pearson, motion carried.
 - 2.2 **PAYROLL HOURS FOR SEPTEMBER 2017:** August payroll hours were presented to the Board.

- 3.0 **HEARING OF THE PUBLIC:**


- 4.0 **REPORTS:**
 - 4.1 **SCHOOL SITE COUNCIL:** Keith Jones reported that SSC held their first meeting of the year. Members are Kate McDonald, Dyanne Pate, Bert Azevedo, Heather Metz, Nellie Van Egmond, Jana Stout, Rosemary Matos, Keith Jones and Margaret Meyers. Mrs. Boone gave her Principal's report. Old Business included review of the 2017-2018 District Fundraiser Calendar. New Business included the SSC Annual Member Training and Officer Elections. Keith Jones was elected President and Rosemary Matos was elected Secretary. Board representatives were chosen for the year, the 2016-2017 Single Plan for Student Achievement was reviewed and Uniform Complaint Procedures were also reviewed. The next meeting is January 18, 2018.

- 5.0 **DISTRICT REPORTS:**
 - 5.1 **COMMUNICATIONS:**
 - 5.1A **BOARD COMMUNICATIONS**
HUFT – Nothing to report.
ULLRICH – Nothing to report.
VAN HOUTEN – Nothing to report.
McDONALD – Reviewed warrants.
PEARSON – Nothing to report.
 - 5.1B **SUPERINTENDENT/PRINCIPAL COMMUNICATIONS:** Mrs. Boone updated the Board in regards to:
 - 1. Campus Tour
 - 2. September Cafeteria Utilization
 - 3. September Attendance 97.50%
 - 4. Quarterly Williams Uniform Complaint
 - 5.1C **BUSINESS MANAGER:** Ms. Shebelut updated the Board in regards to:
 - 1. Budget Update
 - 2. Refinance Bonds – Discussion
 - 3. Copy Machine Leases - Discussion

- 5.1D **DIRECTOR OF TRANSPORTATION, MAINTENANCE & OPERATIONS:** Mr. Macedo updated the Board in regards to:
1. Maintenance Report
- 5.1E **VICE PRINCIPAL:** Mr. Franke updated the Board in regards to:
1. School Activities and Events refer to www.myoakview.com for more information.
 2. CAASPP Scores
- 5.2 **CORRESPONDENCE:** None
- 5.3 **ENROLLMENT REPORT:** 402
- 5.4 **CURRICULUM:** None
- 6.0 **UNFINISHED BUSINESS:**
- 6.1 **SECOND READING DECEMBER 2016 SPECIAL RELEASE BP 3470 DEBT MANAGEMENT POLICY:** Mrs. Ullrich moved and Mr. McDonald seconded to accept the second reading of BP 3470 Debt Management Policy and adopt as presented. 5 ayes – Huft, Ullrich, Van Houten, McDonald and Pearson, motion carried.
- 7.0 **NEW BUSINESS:**
- 7.1 **SET TIME AND DATE FOR ANNUAL ORGANIZATIONAL MEEING IN DECEMBER:** Mr. Huft moved and Mrs. Van Houten seconded to set the December Annual Organizational Meeting as Thursday December 14, 2017 at 5:30 PM in the Multipurpose Room. 5 ayes - Huft, Ullrich, Van Houten, McDonald and Pearson, motion carried.
- 7.2 **FIRST READING BOARD BY LAW REVISION BB 9270(a) CONFLICT OF INTEREST:** Mr. McDonald moved and Mrs. Van Houten seconded to waive the second reading and adopt BB 9270 (a) Conflict of Interest as presented. 5 ayes – Huft, Ullrich, Van Houten, McDonald and Pearson, motion carried.
- 7.3 **APPROVE RESOLUTION #R2018-03 RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE:** Mr. McDonald moved and Mrs. Ullrich seconded to approve Resolution #2018-03 Adopting A Conflict of Interest Code as presented. By roll call vote, 5 ayes – Huft, Ullrich, Van Houten, McDonald and Pearson, motion carried.
- 7.4 **APPROVE DONATIONS, E-SCRIPT \$163.04, MS. BALDAUF (PROCTOR) \$600 MRS. RIO'S CLASS:** Mr. Huft moved and Mrs. Van Houten seconded to approve the donations E-Script \$163.04, Ms. Baldauf (Proctor) \$600 Mrs. Rios's class as presented. 5 ayes – Huft, Ullrich, Van Houten, McDonald and Pearson, motion carried.
- 8.0 **PERSONNEL:**
- 8.1 **CLASSIFIED:** None
- 8.2 **CERTIFICATED:** None
- 8.3 **CLASSIFIED MANAGEMENT:** None
- 9.0 **CLOSED SESSION:** Meeting recessed at 7:58 p.m. for a break and reconvened at 8:00 p.m. in closed session to discuss:
- 9.1 **STUDENT SUSPENSIONS**
- 9.2 **SUPERINTENDENT EVALUATION & GOALS:**
The board reconvened into open session at 8:45 p.m. at which time on the following items were reported: Student Suspensions and Superintendent Evaluation & Goals
- 10.0 **ADJOURNMENT:** Meeting adjourned at 8:47 p.m.
- 10.1 **NEXT BOARD MEETING WILL BE NOVEMBER 16, 2017 AT 6:30 P.M. IN THE MULTIPURPOSE ROOM.** Any individual requiring disability-related accommodations or modifications including auxiliary aid and services in order to participate in the Board meeting should contact the Superintendent/Principal in writing.

Dustin McDonald, CLERK

Oak View Union Elementary School District 2017-2018 Superintendent Goals & Evaluation
 Superintendent/Principal: Beverly Boone

Goal	Aug.	Sept.	Oct.	Nov.
<p><i>Goal #1:</i> Twice a month video clips emailed to Board highlighting exceptional things that are going on in the classrooms.</p> <p><i>Requires:</i> Informal observations</p>	<p><i>reviewed new goals</i></p>	<p><i>On Going. Watched Videos on PE + class activities PE + Brodehl</i></p>	<p><i>Videos of Teaching Continue</i></p> <p><i>Board + Rios</i></p>	
<p><i>Goal #2: MPR/Office remodel</i></p> <p><i>Requires:</i> Working with architect on design and researching funding sources</p>		<p><i>New Plans for office to be reviewed.</i></p>	<p><i>Plans still need to be reviewed checking into funding.</i></p>	
<p><i>Goal #3: Facility Projects and General Site Maintenance</i></p> <p><i>Requires:</i> Monthly meetings with Tony Macedo</p>		<p><i>Still working on finishing summer projects</i></p>	<p><i>Summer Projects complete. New Cutters on wings 3+4</i></p>	

COMMERCIAL WARRANTS - NOVEMBER 2017

	Resource	Func	Object	Vendor	Description	
Page 1 of 4						
General Fund	0000	1000	4100	U.S. Bank-Amazon.com	(30) ELA Novels for 5th Grade	232.50
	0000	1000	4310	Southwest School & Office Sup	(40) Bxs. Pencils	81.89
	0000	1000	4310	Southwest School & Office Sup	(40) Bxs. Pencils	(81.89)
	0000	1000	4310	Southwest School & Office Sup	(40) Bxs. Pencils	81.89
	0000	1000	4310	Southwest School & Office Sup	Classroom Supplies	61.42
	0000	1000	5600	Smile/DeLage Landen	Maintenance For Staff Copier 10/15-9\11/14/2017	471.00
	0000	1000	5600	Smile/DeLage Landen	Overages for Staff Copier	84.59
	0000	1000	5600	Smile/DeLage Landen	Usage for Office Copier	212.72
	0000	1000	5610	Smile/DeLage Landen	Lease For Staff Copier 10/15-11/14/2017	380.08
					TOTAL GENERAL FUND	1,524.20
Health	0000	3140	5800	Hoffman, Robert A.	(221) Student Vision Screenings	663.00
					TOTAL HEALTH	663.00
Administration	0000	2700	4310	Southwest School & Office Sup	(3) Bx. Colored File Folders, (1) Pocket File/Office	70.86
	0000	2700	5300	Assoc. of Calif. School Admin.	Dues For November-Boone	68.60
	0000	2700	5300	Assoc. of Calif. School Admin.	Dues For November-Franke	68.00
	0000	7100	5200	U.S. Bank-CCSESA	Registration for 2018 History Social Science Framework	150.00
	0000	7100	5300	Assoc. of Calif. School Admin.	Dues For November-Boone	29.40
	0000	7100	5810	Atkinson, Andelson, Loya	General Legal Advice	318.75
	0000	7200	4310	Southwest School & Office Sup	(1) Pocket File/Office	39.81
	0000	7200	4310	U.S. Bank-Costco	Pizza for School Dance (Student Council Reimbursed)	64.33
	0000	7200	5200	San Joaquin Office of Educatio	Registration for Human Resources Essentials/Shebelut	275.00
	0000	7200	5200	Shebelut, Terry	Travel to SJCOE/Local/Escalon	157.29
	0000	7200	5600	Smile/DeLage Landen	Maintenance For Office Copier 10/15-11/14/2017	651.17
	0000	7200	5610	Smile/DeLage Landen	Lease For Office Copier 10/15-11/14/2017	768.37
	0000	7200	5800	U.S. Bank-Amazon.com	Credit for Cal Card Charge Error	(4.99)
	0000	7200	5800	U.S. Bank-Amazon.com	Credit for Cal Card Charge Error	(1.99)
					TOTAL ADMINISTRATION	2,654.60

Page 2 of 4						
Operations	0000	8200	5520	PG&E	Gas & Electric	5,165.79
	0000	8200	5570	California Waste	Trash & Recycling - Monthly Service	828.85
	0000	8200	5580	UniFirst	Towel & Mop Service	126.96
	0000	8200	5809	Commercial Janitorial Services	Janitorial Cleaning Service/September	3,865.00
	0000	8200	5883	Far West	(1) Bacteria, Standard Trip Charge for October	45.00
	0000	8200	5883	Far West	Inorganic Panel, Perchlorate, EDB & DBCP Water Test	325.00
	0000	8200	5940	AT&T	Local & Long Distance	165.83
					TOTAL OPERATIONS	10,522.43
MAA	0075	3140	5809	Maxim Staffing Solution	Nurse Services 8/29 & 8/30	305.50
					TOTAL MAA	305.50
LCFF/S&C	0709	1000	4310	CustomInk	Trash Basher T-Shirts for Students	725.97
	0709	1000	4310	U.S Bank-Amazon.com	(3) Music Books for Saxophone Alto	32.28
	0709	1000	4310	U.S Bank-Amazon.com	(3) Music Books for Percussion/Keyboard	49.41
	0709	1000	4310	U.S. Bank-Stanton's Sheet Mus	(12) Sheet Music/Various Instruments & (1) CD	120.47
	0709	1000	4310	U.S. Bank Thrift Books Global	(3) Music Books/Saxophone	25.83
	0709	1000	4310	U.S. Bank-J.W. Pepper & Son	(1) Star Wars Saga Sheet Music	82.85
	0709	1000	4310	U.S. Bank-J.W. Pepper & Son	(1) Star Wars Saga Sheet Music	0.42
	0709	1000	4310	U.S. Bank-Amazon.com	Credit for Returned (3) Music Books	(24.32)
	0709	1000	4310	Vander Hamm, Dianne	(3) Music Books for Saxophone Alto with CD	29.83
	0709	1000	4400	U.S. Bank-Amazon.com	(1) Printer/Copier for Rm. 2	129.29
	0709	1000	5600	Miyasato, Sy A.	Repair Flute	80.00
	0709	1000	5600	Miyasato, Sy A.	Parts for Flute	3.53
	0709	1000	5800	SJCOE Information Technology	School Builder Service 2017-18	1,000.00
	0709	2700	5800	SJCOE Information Technology	School Builder Service 2017-18	1,000.00
	0709	3110	4310	Why Try:180 Program	Supplies for Group/Individual Therapy	140.00
	0709	3110	5809	Why Try:180 Program	Fee For Student Group/Individual Therapy	3,648.00
	0709	7100	5800	SJCOE Information Technology	School Builder Service 2017-18	1,000.00
					TOTAL LCFF/S&C	8,043.56
Transportation	0723	3600	4310	A-Z Bus Sales	(10) Gals. Anti-Freeze, Heater Core for Bus 4	439.09
	0723	3600	4310	Capitol Clutch and Brake, Inc.	(1) Front Wheel Hub Cap for Bus 2	41.52
	0723	3600	4310	Goodyear Tire & Rubber Co.	(2) Tires for Bus 2	1,021.66
	0723	3600	4381	EF Kludt & Sons, Inc	Fuel For Buses	4,451.24

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Page 3 of 4						
Transportation (cont.)	0723	3600	5600	Mike Pate's Mobile Diesel Repa	Wheel Seal for	139.19
	0723	3600	5846	Lodi Memorial West Occupatio	Drug Screen Collection	23.00
	0723	3600	5846	Lodi Memorial West Occupatio	Drug Screen Collection	23.00
					TOTAL TRANSPORTATION	6,138.70
Title I	3010	1000	4310	U.S. Bank-Amazon.com	(6) Student Headphones	95.94
	3010	1000	4310	U.S. Bank-EAI Education	(1) Manipulative for Title I Classroom	90.65
	3010	1000	4310	U.S. Bank-EAI Education	(1) Manipulative for Title I Classroom	27.23
	3010	1000	4400	U.S. Bank-Amazon.com	(1) Printer/Copier for Kitchen	129.29
	3010	2140	5200	Chesney, Kari	Travel to SJCOE/ELPAC Academey	20.33
					TOTAL TITLE I	363.44
Cafeteria	5310	1000	4400	U.S. Bank-Amazon.com	(1) Printer/Copier for Kitchen	129.29
	5310	3700	4310	U.S. Bank-Costco	(2) Bags Tortilla Chips/Tamales for Student Lunches	72.54
					TOTAL CAFETERIA	201.83
Other Federal	5810	1000	4310	U.S. Bank-Amazon.com	(7) Student Head Phones	83.95
	5810	1000	4400	DELL	OS Licenses for (10) Student Chromebooks	302.70
	5810	1000	5800	DELL	(10) Student Chromebooks	2,269.25
	5810	1000	5800	SJCOE Information Technolog	(92) MS Office 2016 Licenses for Student Computers	4,324.00
					TOTAL OTHER FEDERAL	6,979.90
Special Education	6500	1000	4400	U.S. Bank-Amazon.com	(1) Printer/Copier for Rm. 2	129.29
					TOTAL SPECIAL EDUCATION	129.29
Maintenance	8150	8110	4310	U.S. Bank-Home Depot	Wire, Magnet, Min-Wax, Gutter Corners & Hangers	157.00
	8150	8110	4310	U.S. Bank-ACE	(6) Keys for Rm. 20	14.87
	8150	8110	4310	U.S. Bank-Global	(2) Toilets for Student Restrooms	292.97
	8150	8110	4310	U.S. Bank-ACE	(2) Cans Blue Marking Paint	15.13
	8150	8110	4310	U.S. Bank-Home Depot	Gutter Hanger & Elbows, Gutter Drops	33.90
	8150	8110	4310	U.S. Bank-Home Depot	(1) Outlet	14.51
	8150	8110	4310	U.S. Bank-Lowe's	Angle Metal, Down Spouts, Drip Spouts	81.03
	8150	8110	4310	U.S. Bank-ACE	50 Ft. Sprinkler Wire	35.16
	8150	8110	4310	U.S. Bank-Horizon	(18) Sprinklers	450.66
	8150	8110	4310	U.S. Bank-Home Depot	Credit for Returned Gutter Corners & Down Spouts	(65.60)
	8150	8110	4310	U.S. Bank-Home Depot	Metal Holesaw, Extendable Scrapers, Hex Bolts	32.98
	8150	8110	4310	U.S. Bank-Lowe's	Light Bulbs, Metal Cut Off Wheels	72.04

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Maintenance (cont.)	8150	8110	4310	U.S. Bank-Anixter/Clark	Raceway Parts for Time Clock	144.80
	8150	8110	4310	U.S. Bank-Anixter/Clark	Raceway Parts for Time Clock	57.56
	8150	8110	4310	U.S. Bank-Anixter/Clark	Raceway Parts for Time Clock	7.91
	8150	8110	5200	Macedo, Tony	Travel to Lodi, Galt, Stockton & Local	119.88
	8150	8110	5600	Phil & Paul's	Clear Mop Sink Stoppage	115.00
	8150	8200	4310	U.S. Bank-Home Depot	(2) Surge Protectors, (1) Shop Work Light	64.46
	8150	8200	4310	U.S. Bank-Collierville Store	Propane for Forklift	52.32
					TOTAL MAINTENANCE	1,696.58
Capital Facilities Fund	9910	8500	6281	Wilson Architecture, Inc.	CAD Drafting/Architect-Administration Office Remodel	4,870.00
					TOTAL CAPITAL FACILITIES FUND	4,870.00
					TOTAL WARRANTS	44,093.03

October-17

<i>Employee Name</i>	<i>Position</i>	<i>Regular Hrs.</i>	<i>OT Hrs.</i>	<i>Description</i>
Azevedo, Danis	Cafeteria	1.00		Winchell out
Lopez, Martha	Cafeteria	1.75		Winchell out
Marchini, Jennifer	TA	2.25		Field Trip / Visitacion
Montesano, Dannell	Bilingual TA	0.75		Meeting Translation



October 2017

OAK VIEW SCHOOL LUNCH MENU

Oak View Union School
7474 E. Collier Rd.
Acampo, CA 95220
368-0636

Visit our web page at: www.myoakview.com

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 *24 Abs. 260 Tamales, chips/salsa, salad bar, fruit, milk	3 *10 Abs. 287 Pizza pasta, breadsticks, salad bar, fruit, milk	4 300 Waffles, sausage, potatoes, fruit, milk	5 *10 Abs. 262 Enchiladas, rice, salad bar, fruit, milk Storyteller Assembly - Gym K-3rd 8:20-9:15 AM 4-6th 9:15-10 AM 7-8th 10:30-11:15 AM	6 *12 Abs. 262 BBQ pulled pork, celery/carrot sticks, salad bar, fruit, milk SPIRIT DAY: Cancer Awareness Day (Dress in Pink)
9 *20 Abs. 280 Hamburger on a bun, French fries, salad bar, fruit, milk	10 *14 Abs. 271 PB&J, chips, salad bar, fruit, milk OVPC Meeting 6:30 PM	11 *6 Abs. 266 Chicken quesadilla, rice, salad bar, fruit, milk	12 *10 Abs. 278 Grilled cheese sandwich, pickles, salad bar, fruit, milk	13 *17 Abs. 241 Corn dog, salad bar, fruit, milk
FIRE PREVENTION WEEK OCTOBER 9-13				
16 *10 Abs. 296 Chicken patty on a bun, carrot sticks, salad bar, fruit, milk Ancient Artifacts Presentation MPR 8:30-2:30 Red Ribbon Week Rally	17 *14 Abs. 263 Mac n cheese, green beans, salad bar, fruit, milk Vision Testing	18 *7 Abs. **252 Sausage muffin, potatoes, fruit, milk ** (2) Classes Fieldtrip	19 *11 Abs. **260 Bean burrito, chips/salsa, salad bar, fruit, milk ** (2) Classes Fieldtrip S.S.C. 3:00 PM Board Meeting 6:30 PM	20 *13 Abs. 258 Turkey sandwich, celery sticks, salad bar, fruit, milk Fall Field Day 1st Quarter Ends Minimum Day
23 *25 Abs. 258 Seafood nuggets, potatoes, salad bar, fruit, milk	24 *18 Abs. 262 Chimichanga, chips/salsa, salad bar, fruit, milk	25 *15 Abs. 258 Wiener roll up, salad bar, fruit, milk Minimum Day	26 *16 Abs. 296 Pizza, carrot sticks, salad bar, fruit, milk	27 *16 Abs. 248 BBQ chicken sandwich, pickle spears, salad bar, fruit, milk OVPC Dinner 5:00 PM Halloween Carnival 6 - 8 PM
30 *10 Abs. 263 Tamales, chips/salsa, salad bar, fruit, milk Minimum Day	31 *5 Abs. **194 Pizza pasta, breadsticks, salad bar, fruit, milk HALLOWEEN PARADE: K-3 10:30 AM 4-8 11:00 AM ** (4) Class Parties Minimum Day	LUNCH PRICES K-4th - \$2.30 5th-8th \$2.40 Milk Only 50¢		Parent Conferences October 30-November 3
PARENT CONFERENCES -		PARENT CONFERENCES		

*Absences reported when less than 300 lunches were served.



CALIFORNIA
DEPARTMENT OF
EDUCATION

2017 California Physical Fitness Report
Overall - Summary of Results
Oak View Elementary

Additional information can be found at the California Department of Education [Physical Fitness Test Web page](#).

Physical Fitness Area	Total Tested ² in Grade 5	Number Grade 5 Students in HFZ ¹	% Grade 5 Students in HFZ	% Grade 5 Students in Needs Improvement	% Grade 5 Students in Needs Improvement - High Risk	Total Tested ² in Grade 7	Number Grade 7 Students in HFZ ¹	% Grade 7 Students in HFZ	% Grade 7 Students in Needs Improvement	% Grade 7 Students in Needs Improvement - High Risk	Total Tested ² in Grade 9	Number Grade 9 Students in HFZ ¹	% Grade 9 Students in HFZ	% Grade 9 Students in Needs Improvement	% Grade 9 Students in Needs Improvement - High Risk
Aerobic Capacity	53	36	67.9	15.1	17.0	69	41	59.4	20.3	20.3	0	0	0.0	0.0	0.0
Body Composition	53	28	52.8	18.9	28.3	69	32	46.4	18.8	34.8	0	0	0.0	0.0	0.0
Abdominal Strength	53	53	100.0	0.0	n/a	69	55	79.7	20.3	n/a	0	0	0.0	0.0	n/a
Trunk Extension Strength	53	53	100.0	0.0	n/a	69	69	100.0	0.0	n/a	0	0	0.0	0.0	n/a
Upper Body Strength	53	21	39.6	60.4	n/a	69	23	33.3	66.7	n/a	0	0	0.0	0.0	n/a
Flexibility	53	41	77.4	22.6	n/a	69	61	88.4	11.6	n/a	0	0	0.0	0.0	n/a

¹ HFZ is an acronym for Healthy Fitness Zone, a registered trademark of The Cooper Institute.

² Includes partially tested students

n/a Not applicable

The PFT is based on the FITNESSGRAM/ACTIVITYGRAM software, owned by The Cooper Institute, Dallas, TX, and published by Human Kinetics, Champaign, IL. The PFT is created and copyrighted by the California Department of Education (CDE) under a license agreement with Human Kinetics. The FITNESSGRAM is a registered trademark of The Cooper Institute.

The PFT performance standards are available on the [CDE FITNESSGRAM: Healthy Fitness Zone Charts Web page](#). Information about the FITNESSGRAM is available on the [Human Kinetics Web site](#).



CALIFORNIA
DEPARTMENT OF
EDUCATION

2016 California Physical Fitness Report
Overall - Summary of Results
Oak View Elementary

Additional information can be found at the California Department of Education [Physical Fitness Test Web page](#).

Physical Fitness Area	Total Tested ² in Grade 5	Number Grade 5 Students in HFZ ¹	% Grade 5 Students in HFZ	% Grade 5 Students in Needs Improvement	% Grade 5 Students in Needs Improvement - High Risk	Total Tested ² in Grade 7	Number Grade 7 Students in HFZ ¹	% Grade 7 Students in HFZ	% Grade 7 Students in Needs Improvement	% Grade 7 Students in Needs Improvement - High Risk	Total Tested ² in Grade 9	Number Grade 9 Students in HFZ ¹	% Grade 9 Students in HFZ	% Grade 9 Students in Needs Improvement	% Grade 9 Students in Needs Improvement - High Risk
Aerobic Capacity	40	29	72.5	25.0	2.5	34	25	73.5	14.7	11.8	0	0	0.0	0.0	0.0
Body Composition	40	26	65.0	20.0	15.0	34	22	64.7	11.8	23.5	0	0	0.0	0.0	0.0
Abdominal Strength	40	27	67.5	32.5	n/a	34	26	76.5	23.5	n/a	0	0	0.0	0.0	n/a
Trunk Extension Strength	40	38	95.0	5.0	n/a	34	34	100.0	0.0	n/a	0	0	0.0	0.0	n/a
Upper Body Strength	40	27	67.5	32.5	n/a	34	22	64.7	35.3	n/a	0	0	0.0	0.0	n/a
Flexibility	40	20	50.0	50.0	n/a	34	24	70.6	29.4	n/a	0	0	0.0	0.0	n/a

¹ HFZ is an acronym for Healthy Fitness Zone, a registered trademark of The Cooper Institute.

² Includes partially tested students

n/a Not applicable

The PFT is based on the FITNESSGRAM/ACTIVITYGRAM software, owned by The Cooper Institute, Dallas, TX, and published by Human Kinetics, Champaign, IL. The PFT is created and copyrighted by the California Department of Education (CDE) under a license agreement with Human Kinetics. The FITNESSGRAM is a registered trademark of The Cooper Institute.

The PFT performance standards are available on the [CDE FITNESSGRAM: Healthy Fitness Zone Charts Web page](#). Information about the FITNESSGRAM is available on the [Human Kinetics Web site](#).



CALIFORNIA
DEPARTMENT OF
EDUCATION

2017 California Physical Fitness Report
Overall - Meeting Healthy Fitness Zone¹ Summary of Results
Oak View Elementary

Additional information can be found at the California Department of Education [Physical Fitness Test Web page](#).

Number of Physical Fitness Areas Meeting the Healthy Fitness Zone	Number in Grade 5	Percent in Grade 5	Cumulative Percent in Grade 5 ³	Number in Grade 7	Percent in Grade 7	Cumulative Percent in Grade 7 ³	Number in Grade 9	Percent in Grade 9	Cumulative Percent in Grade 9 ³
6 of 6 fitness standards	12	22.6	22.6	12	17.4	17.4	0	0.0	0.0
5 of 6 fitness standards	16	30.2	52.8	18	26.1	43.5	0	0.0	0.0
4 of 6 fitness standards	9	17.0	69.8	12	17.4	60.9	0	0.0	0.0
3 of 6 fitness standards	12	22.6	92.4	18	26.1	87.0	0	0.0	0.0
2 of 6 fitness standards	4	7.5	99.9	8	11.6	98.6	0	0.0	0.0
1 of 6 fitness standards	0	0.0	99.9	1	1.4	100.0	0	0.0	0.0
0 of 6 fitness standards	0	0.0	99.9	0	0.0	100.0	0	0.0	0.0
Total tested ²	53	100.0	n/a	69	100.0	n/a	0	0.0	0.0

¹ Healthy Fitness Zone is a registered trademark of The Cooper Institute

² Includes partially tested students

³ Column percents may not add up to 100 percent due to rounding

n/a Not applicable

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2016 California Physical Fitness Report
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Number of Physical Fitness Areas Meeting the Healthy Fitness Zone	Number in Grade 5	Percent in Grade 5 ²	Cumulative Percent in Grade 5 ³	Number in Grade 7	Percent in Grade 7	Cumulative Percent in Grade 7 ³	Number in Grade 9	Percent in Grade 9	Cumulative Percent in Grade 9 ³
6 of 6 fitness standards	12	30.0	30.0	11	32.4	32.4	0	0.0	0.0
5 of 6 fitness standards	5	12.5	42.5	10	29.4	61.8	0	0.0	0.0
4 of 6 fitness standards	9	22.5	65.0	4	11.8	73.6	0	0.0	0.0
3 of 6 fitness standards	7	17.5	82.5	3	8.8	82.4	0	0.0	0.0
2 of 6 fitness standards	6	15.0	97.5	6	17.6	100.0	0	0.0	0.0
1 of 6 fitness standards	1	2.5	100.0	0	0.0	100.0	0	0.0	0.0
0 of 6 fitness standards	0	0.0	100.0	0	0.0	100.0	0	0.0	0.0
Total tested ²	40	100.0	n/a	34	100.0	n/a	0	0.0	0.0

¹ Healthy Fitness Zone is a registered trademark of The Cooper Institute

² Includes partially tested students

³ Column percents may not add up to 100 percent due to rounding

n/a Not applicable

The PFT is based on the FITNESSGRAM/ACTIVITYGRAM software, owned by The Cooper Institute, Dallas, TX, and published by Human Kinetics, Champaign, IL. The PFT is created and copyrighted by the California Department of Education (CDE) under a license agreement with Human Kinetics. The FITNESSGRAM is a registered trademark of The Cooper Institute.

The PFT performance standards are available on the [CDE FITNESSGRAM: Healthy Fitness Zone Charts Web page](#). Information about the FITNESSGRAM is available on the [Human Kinetics Web site](#).

ENROLLMENT REPORT

2017-2018

11/13/2017											
Teacher Name	T-K	Kinder	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Total per Teacher
Nelsen	3	16									19
VanEgmond	3	17									20
Gilbreath			20								20
Graviette			21								21
Gianandrea				22							22
Whetstone				21							21
Brodehl					18						18
Visitacion					19						19
Phelps						28					28
Whiteford**						14	14				28
Hopps							28				28
Andrade								25			25
Romine								27			27
Rios									39		39
Reece										35	35
Western										34	34
Totals Per Grade	6	33	41	43	37	42	42	52	39	69	404

Oak View Union Elementary School District

Enrollment 2017-2018

DATE	TK	K	K	1	1	2	2	3	3	4	4	5	5/6	6	7	7	8	HH/1	TOTALS	# of classes	AVG
6/7/2017	5	21	17	23	22	18	19	21	22	24	22	34	30	28	34	36	31	1	408	16	25.500
DATE	TK	K	K	1	1	2	2	3	3	4	4/5	5	6	6	7	8	8		Totals		
08/17/17	6	16	16	21	21	22	21	18	19	29	28	28	25	26	37	34	35		402	16	25.125
09/18/17	6	16	17	19	21	22	21	18	19	29	28	28	25	26	38	34	35		402	16	25.125
10/16/17	6	16	17	20	21	22	21	18	19	29	28	28	24	27	38	34	34		402	16	25.125
11/13/17	6	16	17	20	21	22	21	18	19	28	28	28	25	27	39	35	34		404	16	25.250
																			0	16	0.000
																			0	16	0.000
																			0	16	0.000
																			0	16	0.000
																			0	16	0.000
																			0	16	0.000
																			0	16	0.000

BY GRADE	2016-2017	2017-2018										Inter-Districts									
	6/7/17	8/17	9/18	10/16	11/13																
TK	5	6	6	6	6															0	
K	38	32	33	33	33																7
1	46	42	40	41	41																6
2	37	43	43	43	43																9
3	43	37	37	37	37																6
4	46	43	43	43	42																14
5	52	42	42	42	42																9
6	40	51	51	51	52																7
7	70	37	38	38	39																6
8	31	69	69	68	69																17
TOTAL	408	402	402	402	404	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	81

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**PROFESSIONAL SERVICES
AGREEMENT**

By and Between

CALIFORNIA FINANCIAL SERVICES

and

OAK VIEW SCHOOL DISTRICT

November 1, 2017

THIS AGREEMENT, dated November 1, 2017, by and between Oak View School District, located in San Joaquin County, California, a school district duly organized under the laws of the State of California (the "DISTRICT"), and C Financial Investment, Inc., a California corporation d.b.a. CALIFORNIA FINANCIAL SERVICES (the "CONSULTANT").

WITNESSETH

WHEREAS, the DISTRICT has determined it has a need for the CONSULTANT to provide the professional consulting services set forth in Section I of this AGREEMENT including the referenced Exhibits A and B;

WHEREAS, the DISTRICT and the CONSULTANT have reasonably concluded that the described services herein in Exhibit B constitute municipal advisory services as the term is applied by the SEC and the MSRB to firms acting as an advisor in connection with the analyzing, structuring or advising on matters related to the structuring and/or issuing of municipal bonds;

WHEREAS, the CONSULTANT has disclosed that it is specifically not qualified to provide legal or investment advice related to legal matters that impact the use or restrictions of certain funds or the investment of any DISTRICT funds as part of its services hereunder;

WHEREAS, the DISTRICT has been provided reasonable time to review this AGREEMENT – including time to consult with its counsel or other trusted advisors regarding its scope and terms; and

WHEREAS, the services required and described in this AGREEMENT are highly specialized and are not otherwise required by the DISTRICT except during periods when bonds and other securities and financings are being sold to fund DISTRICT projects or to restructure existing financings in order to realize cash flow savings;

NOW, THEREFORE, it is mutually agreed as follows:

The DISTRICT hereby retains the CONSULTANT to perform the services, upon the terms, subject to the conditions, and in consideration of payments as hereinafter set forth.

I. SERVICES TO BE PROVIDED BY CONSULTANT

The CONSULTANT shall perform the services ("Consulting Services") set forth in the statement of work (the "Statement of Work") that are attached as Exhibit B to this AGREEMENT in a diligent manner consistent with the usual and customary professional standards. This AGREEMENT and the Statement of Work shall be referred to herein as the "AGREEMENT".

The CONSULTANT may be directed by the DISTRICT in writing to perform supplemental tasks, analyses, expert testimony or assignments related to the provision of the services in this AGREEMENT ("Special Related Consulting Services"). Such related services are intended to supplement the services as described herein as circumstances may, from time-to-time, require assistance with matters related to but not contemplated by this AGREEMENT. Such services shall not be commenced until approved by the DISTRICT in writing.

II. COMPENSATION FOR SERVICES RENDERED

A. FEES

DISTRICT shall pay CONSULTANT a fee computed according to the fee schedule incorporated into in each of the attached Statements of Work ("Fee Schedules") in Exhibit B for the Consulting Services rendered.

Unless otherwise specified herein, the DISTRICT also agrees to pay and the CONSULTANT agrees to receive as full compensation for the rendering of any additional Special Related Consulting Services, based on the time and materials expended, at a rate of \$250 per hour plus expenses as described herein.

B. REIMBURSEMENT FOR OUT-OF-POCKET EXPENSES

Unless otherwise stated within the separate Fee Schedules incorporated into the exhibits herein, CONSULTANT shall be reimbursed for out-of-pocket expenses, which include extraordinary travel expenses, charges for outside services specifically requested by the DISTRICT, filing fees, other printing charges and other like expenditures -- provided that if any individual expense exceeds \$500.00, the CONSULTANT shall obtain the PRIOR WRITTEN APPROVAL of the DISTRICT's superintendent, chief business officer or facility planning representative -- each of whom shall be a DISTRICT employee. The CONSULTANT shall be reimbursed for such expenses upon submitting an itemized statement therefore following completion of the refinancing. These expenses shall be billed no more frequently than monthly, if incurred, and payable within thirty (30) days of receipt of the CONSULTANT's invoice.

C. INVOICES

Unless otherwise stated within the Fee Schedules, on or about the 15th day following each month during which Consulting Services are rendered hereunder (if any), CONSULTANT shall deliver to DISTRICT an invoice for the Consulting Services performed and the reimbursable expenses incurred in the prior month. All fees and reimbursable expenses shall be payable within thirty (30) days of receipt of the CONSULTANT's invoice provided that any fees due and payable for a refunding shall be paid at closing and shall be contingent on the successful completion of the financing.

III. OTHER MATTERS

- A. **Severability** - Should any portion of the AGREEMENT be invalidated through legal proceedings, the remaining portions of the AGREEMENT shall remain valid and binding upon both parties;
- B. **Sub-consultants** - The CONSULTANT may utilize inputs and data provided by the DISTRICT, DISTRICT consultants or third parties retained by the CONSULTANT without or at the direction of the DISTRICT. The CONSULTANT agrees that all payments to such sub-consultants retained by the CONSULTANT shall be the sole responsibility of the CONSULTANT.

- C. Independent Contractor Status** - CONSULTANT and any and all agents and employees of CONSULTANT shall perform the services required pursuant to this AGREEMENT as an independent contractor, not as officers, employees or agents of the DISTRICT. In providing the services contemplated by this AGREEMENT, the CONSULTANT shall maintain a professional working relationship with the DISTRICT.
- D. Indemnity** - CONSULTANT shall indemnify, defend and save the DISTRICT, its Board of Trustees, officers, agents, and employees harmless from any and all claims, damages, losses, causes of action and demands, including reasonable attorney's fees and costs, incurred in court action with or in any manner arising out of CONSULTANT'S performance of or failure to perform any of the duties contemplated by this AGREEMENT, unless such failure was caused in whole or in part by a negligent act or omission of DISTRICT. DISTRICT shall indemnify and hold CONSULTANT its officers, agents and employees harmless from any and all actions or omissions to act which are the responsibility, in whole or in part, of DISTRICT. The obligation to indemnify and hold a party harmless as set forth herein shall include payment of any and all attorney's fees and other expenses which are the subject of such agreement to indemnify and hold harmless, in addition to any damages actually incurred.
- E. Special Provision for Ongoing Investigations, Litigation and Law Enforcement Related Activities** – The DISTRICT shall compensate the consultant separately, at its hourly consulting rate, for any ADDITIONAL services made necessary by any external investigation by State, County or Federal authorities of District expenditures or CONSULTANT prepared data provided that the investigation does not arise primarily from the activities of the CONSULTANT. The CONSULTANT shall be entitled to recover reasonable legal costs made necessary by its involvement in any such investigations including legal advice related to the preparation of materials to be used in testimony or as evidence in such investigations and legal expenses incurred as a result of proposed or actual legal actions involving the CONSULTANT that are not primarily the result of acts of gross negligence or misconduct of the CONSULTANT.
- F. Taxes** - CONSULTANT shall be liable and solely responsible for paying all required taxes, including, but not limited to, federal and state income taxes and social security taxes, on all amounts payable to CONSULTANT. All payments to the CONSULTANT shall be reported to the appropriate State and Federal tax authorities as required.
- G. Amendment** - This agreement cannot be changed or supplemented orally and may be modified or suspended only by written instrument executed by all parties.
- H. Compliance with Law** - While performing the services contemplated by this AGREEMENT, CONSULTANT and DISTRICT agree to comply with all applicable laws and regulations.
- I. Work Records** - All written work products generated by CONSULTANT, shall be deemed to be the mutual property of the DISTRICT and the CONSULTANT. The DISTRICT's right to documents produced by CONSULTANT pursuant to this AGREEMENT shall be limited to read-only copies of the work performed and shall not include any ownership interest, license or

possession of any spreadsheets, databases, computer models or data files utilized in preparing the read-only materials.

- J. Entire Agreement** - This AGREEMENT constitutes the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral relating to the services to be provided in the AGREEMENT. Prior agreements not directly related to the services to be provided in this AGREEMENT shall remain in full force and effect.
- K. Successors Permitted, Assignment** – This agreement shall remain valid and binding upon a successor DISTRICT or CONSULTANT in the event that either entity is merged, unified, divided or formed as a successor to either of the two parties to this AGREEMENT.
- L. Execution of the AGREEMENT in Counterparts** - This AGREEMENT may be executed in several counterparts each of which shall be an original. Electronic signatures may be provided to this AGREEMENT or any amendment thereto consistent with the provisions of the California Uniform Electronic Transactions Act.
- M. Term of the AGREEMENT** - The initial term of this AGREEMENT shall be five (5) years commencing on the date of signing hereof.
- N. Renewal of the AGREEMENT** - At the expiration of the initial term, this AGREEMENT shall automatically renew on a month-to-month basis unless otherwise terminated or extended for a longer term by the mutual consent of the parties. Any renewal shall be considered an extension of the original agreement for the purposes of calculating fees. Failure to renew the AGREEMENT shall not result in a reduction, cancellation or termination of any fees which have been earned by, but not yet paid to the CONSULTANT during the term of the AGREEMENT, and all such fees shall remain payable pursuant to the AGREEMENT's provisions regarding CONSULTANT's fees for services provided hereunder.
- O. Termination of the AGREEMENT** - This AGREEMENT may be terminated by either party, with or without cause, upon thirty days written notice of either the DISTRICT or the CONSULTANT. All fees (other than hourly fees that shall be paid on an hourly basis notwithstanding termination) shall be prorated according to the percentage of work completed by the CONSULTANT on the date of DISTRICT termination of other services to be provided under this AGREEMENT, and are due and payable no later than the effective date of termination.
- P. Fee Disputes** – The parties agree to work cooperatively to resolve any, if any, fee disputes that arise during the term of this AGREEMENT. Should such efforts fail to resolve any dispute(s), the parties agree that any legal costs incurred to enforce the terms of this AGREEMENT shall be recoverable by the prevailing party.
- Q. Notices.** Except for invoices submitted by CONSULTANT, all notices or other communications to either party by the other shall be deemed given when made in writing and delivered, mailed or send by electronic transmission to such party at their respective addresses as follows:

If to DISTRICT: Terry Shebelut
Business Manager
Oak View Union Elementary School District
7474 E. Collier Road
Acampo, CA 95220
Phone: (209)368-0636
Fax: (209)368-9319
tshebelut@sjcoe.net

If to CONSULTANT: Mark Epstein
Managing Director
California Financial Services
412 Humboldt Street
Santa Rosa, CA 95404
Phone: (707) 544-7800
Fax: (707) 523-4082
mepstein@calschools.com

All notices shall be effective immediately upon personal delivery or electronic transmission; or on the first business day after delivery to an overnight delivery service, or on the third business day if mailed, postage prepaid

IV. DISPUTE RESOLUTION

THIS AGREEMENT CONTAINS A PREDISPUTE ARBITRATION CLAUSE. BY SIGNING AN ARBITRATION AGREEMENT, THE PARTIES AGREE AS FOLLOWS:

- (a) All parties to this Agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided in the rules of the arbitration forum in which a claim is filed.
- (b) Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- (c) The ability of the parties to obtain documents, witness statements, and other discovery is generally more limited in arbitration than in court proceedings.
- (d) The arbitrators do not have to explain the reasons(s) for their award.
- (e) The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.

(f) The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.

(g) The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this Agreement.

Notwithstanding the foregoing, the arbitration forum rules chosen herein provide for only one arbitrator and for mutual participation by the DISTRICT and CONSULTANT in selecting the arbitrator. Arbitration is generally faster and less expensive than a court proceeding. It also offers the parties the opportunity to select a decision-maker who is knowledgeable with respect to the subject matter of the dispute.

DISTRICT and CONSULTANT shall use good faith efforts to resolve all disputes informally through direct discussions between the DISTRICT REPRESENTATIVE and a representative of CONSULTANT to be appointed by CONSULTANT for this purpose.

If the parties cannot resolve their dispute by direct consultation, the dispute shall be referred to mediation through the offices of Judicial Arbitration and Mediation Services (JAMS) at the JAMS office which is geographically most closely located to the chief administrative office of DISTRICT. The parties shall jointly attempt to agree on a mediator from a list of mediators provided by JAMS but if they cannot so agree, they shall request that JAMS provide the parties with a list of potential mediators containing an odd number of not less than five, and DISTRICT and CONSULTANT shall alternatively strike one name from the list with the last remaining name deemed to be the mediator selected by the parties.

If the dispute is not resolved in mediation, the matter shall then be submitted to binding arbitration through JAMS and such arbitration shall be conducted pursuant to the JAMS Streamlined Arbitration Rules & Procedures.

Nothing contained herein shall limit either party from seeking injunctive or equitable relief from a court of competent jurisdiction, provided that such injunctive or equitable relief shall be solely in addition to, and not in substitution for the dispute resolution process otherwise provided herein. The prevailing party in any arbitration or litigation procedure shall be entitled, in addition to any other relief to an award of reasonable attorney's fees incurred.

IN WITNESS WHEREOF, the DISTRICT has caused these presents to be properly executed and the CONSULTANT has caused these presents to be properly executed, as of the date hereinabove set forth.

OAK VIEW SCHOOL DISTRICT

By: _____

Title: _____

CALIFORNIA FINANCIAL SERVICES

By: _____

**R. Mark Epstein
Managing Director**

EXHIBIT A

**DISCLOSURE OF CONFLICTS OF
INTEREST WITH VARIOUS FORMS OF
COMPENSATION**

DISCLOSURE OF CONFLICTS OF INTEREST WITH VARIOUS FORMS OF COMPENSATION

The Municipal Securities Rulemaking Board requires all municipal advisors as defined by statute or regulation ("Municipal Advisors"), which includes California Financial Services ("CFS") in its role as FINANCIAL ADVISOR, to provide written disclosure to the DISTRICT about the actual or potential conflicts of interest presented by various forms of compensation. CFS must provide this disclosure unless the DISTRICT has required that a particular form of compensation be used. The DISTRICT should select a form of compensation that best meets its needs for the agreed upon scope of services.

Forms of compensation; potential conflicts. The forms of compensation for Municipal Advisors vary according to the nature of the engagement, the requirements of the client, the degree of time and effort involved in providing the services requested, and potentially a number of other factors. Various forms of compensation present actual or potential conflicts because they may create an incentive for Municipal Advisors to recommend one course of action over another if it is more beneficial on a fee basis or potential fee basis to the Municipal Advisors to do so. This document discusses various forms of compensation and the timing of payments to the Municipal Advisor.

Fixed fee. Under a fixed fee form of compensation, Municipal Advisors are paid a fixed amount at the outset of the transaction. The amount is usually based upon an analysis by the client and the Municipal Advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the Municipal Advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the Municipal Advisor may suffer a loss and may have an economic incentive to do the minimum amount of work required to perform the assigned scope of work. Thus, the Municipal Advisor may recommend less time-consuming alternatives, or fail to do a thorough or more creative analysis of any and all available alternatives, concentrating instead on the ones which are common in the industry. There may be additional conflicts of interest if the Municipal Advisor's fee is contingent upon the successful completion of a financing, as described below.

Hourly fee. Under an hourly fee form of compensation, Municipal Advisors are paid an amount equal to the number of hours worked by the Municipal Advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the Municipal Advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the Municipal Advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. The Municipal Advisor may also have an incentive to spend additional time on what are potential, but unlikely alternatives in that the Municipal Advisor is being compensated for all hours in which it performs services. The hourly fee is also payable whether or not the application for funding or other transaction on which the Municipal Advisor is successful, so the Municipal Advisor's incentives may be different than those of the DISTRICT. In some cases, an hourly fee may be applied against a retainer (e.g. a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

Fee contingent upon the completion of a financing or other transaction. Under a contingent fee form of compensation, payment of a Municipal Advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may align the client's and the Municipal Advisor's objectives, it presents a conflict because the Municipal Advisor may have an incentive to recommend unnecessary financings, financings in a higher dollar amount, or financings that are otherwise disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, a Municipal Advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Fee paid under a retainer agreement. Under a retainer agreement, fees are paid to a Municipal Advisor periodically (e.g. monthly) and are not contingent upon the completion of a financing or other transaction, or the number of hours that services are actually performed. Fees paid under a retainer agreement may be calculated on a fixed fee basis (e.g., a fixed fee per month regardless of the number of hours worked) or an hourly basis (e.g. a minimum monthly payment with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above), but, depending on the structure of the agreement could present different types of potential conflicts of interest. For example, if a monthly retainer agreement is entered into, the Municipal Advisor's financial incentive may be to perform the minimum amount of services required in order to maximize the overall return on the monthly retainer payment.

Fee based upon a principal or notional amount and term of transaction. Under this form of compensation, the Municipal Advisor's fee is based upon a percentage of the principal amount of an issue of securities (e.g. bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the Municipal Advisor may have an incentive to advise the client to increase the size of the securities issue or modify the derivative which would have the effect of increasing the Municipal Advisor's compensation.

Acknowledgement

The undersigned hereby acknowledges that he/she has received this disclosure and that he/she has been given the opportunity to raise questions and discuss the foregoing matters with CFS, and to discuss the disclosure with the undersigned's legal representative and such other business and financial advisors as the undersigned has deemed appropriate.

OAK VIEW SCHOOL DISTRICT

By: Terry Shepelt
Name: Terry Shepelt
Title: Business Manager
Date: Nov 2, 2017

EXHIBIT B
STATEMENT OF WORK

Financial Advisory Services

STATEMENT OF WORK

FINANCIAL ADVISORY SERVICES

The CONSULTANT shall provide financial advisory services to the DISTRICT in connection with issuance of privately placed, direct-placed and publicly offered debt financings including G.O. Bonds, Certificates of Participation, Bond Anticipations Notes and other financing instruments identified in connection with funding facilities and equipment for the DISTRICT. The following services shall be provided to the DISTRICT in connection with the issuance of debt resulting in the delivery of bond proceeds to fund DISTRICT projects as well as refinancing of existing debt for the purpose of reducing the ongoing payments of existing debt obligations of the DISTRICT. The CONSULTANT shall perform the following financial services in a diligent manner under the terms of this AGREEMENT:

I. FINANCIAL ADVISORY SERVICES IN CONNECTION WITH A DEBT FINANCING ISSUANCE

Upon identification and direction from DISTRICT staff, in order to implement the objectives of this AGREEMENT, the CONSULTANT shall:

- A. Develop a schedule, of which the financing schedule will be a component, and assign responsibilities for each major task that needs to be accomplished to complete the CONSULTANT's assignment on a timely basis;
- B. Initially coordinate the various parties involved in the financing, including organizing and leading a kick-off meeting (or conference call) to commence the financing phase of the project;
- C. Consult with the DISTRICT in its selection of an underwriter, bond counsel, disclosure counsel, trustee and financial printers, where applicable, including, in some cases, the issuance of request(s) for proposals;
- D. Review and provide comments to the official statement for publicly offered debt;
- E. Where applicable, assist in the solicitation of credit enhancement and/or reserve sureties from bond insurers or commercial banks and advise the District as to whether the "all-in" costs of funds (including the fees and expenses of the insurer or bank) are less than would be available to the DISTRICT through selling securities under its own rating;

- F. Advise the DISTRICT as to issues the CONSULTANT deems material at all document sessions and debt structuring discussions to ensure that the business terms of the legal documents and repayment terms of the loan structure appropriately balance the DISTRICT'S flexibility with the resulting interest rate and cash flow requirements, which result from any refunding, consistent with the DISTRICT's objectives;
- G. Assist the DISTRICT in establishing appropriate interest rate savings targets and evaluating alternative cash flow approaches for realizing the savings including level annual savings, proportional savings and savings as a mechanism for adjusting the tax rate levy projections in the case of General Obligation Bonds if applicable;
- H. Assist in the development of rating agency(ies) strategies and presentation materials in conjunction with the underwriter and the DISTRICT, if applicable;
- I. Advise the DISTRICT as to the marketing and pricing of the resulting bonds, COPS, BANs or other financing instruments including evaluating the recommendations of the underwriter(s);
- J. Monitor the expected flow of competing tax-exempt borrowings (or taxable borrowings in the case of a taxable financing) and advise the DISTRICT as to the factors to be considered as to the timing of the sale of securities based on visible market supply;
- K. Monitor economic trends, public data releases and testimony affecting interest rates including federal data releases to consider such issues when selecting market timing for the sale of securities;
- L. Develop Recommendations of interest rate modes, where applicable, (zero coupon, current coupon & variable rate) to best match the debt cash flow to DISTRICT revenue projections and investment practices;
- M. Evaluate the market timing of the actual sale of the resulting financing and oversee the performance of the underwriter by reviewing and comparing comparable sales of securities during a reasonable time period before and including the week of sale; and
- N. Attend all relevant meetings of the DISTRICT Board and prepare Board presentations for staff and/or present such presentations directly to the Board, as requested and when applicable.

II. COMPENSATION FOR SERVICES RENDERED

The following fees are contingent upon the successful passage and approval of each financing transaction.

- A. **DEBT ISSUANCES:** The DISTRICT agrees to pay and the CONSULTANT agrees to receive as full compensation for the rendering of *Financial Advisory Services*, as described above, a contingent fixed fee of \$42,500 plus extraordinary and out of pocket expenses as described herein. The payment of the fee will be contingent on the successful completion of the financing. The fee shall be adjusted annually on each anniversary of the AGREEMENT by the Bay Area consumer price index. This fee does not include the cost of conducting a formal Request for Proposals (RFP) process for the selection of the Underwriter
- B. **UNDERWRITER SELECTION PROCESS:** The DISTRICT agrees to pay and the CONSULTANT agrees to receive as full compensation for the rendering of *Financial Advisory Services* relating to a formal RFP process for selection of underwriters through a request for proposals process, as described above, a fixed fee of \$7,500 plus extraordinary expenses as described herein. The District may elect, at its sole discretion, to conduct an abbreviated selection process for underwriters as part of the fee in IIA above. The District acknowledges that an abbreviated process will not be as complete or comprehensive as an RFP process. The amount of the fee for a complete RFP process is to be adjusted annually on each anniversary of the AGREEMENT by the Bay Area consumer price index.

