

## Oak View Union Elementary School COVID-19 GUIDE FOR SMALL SUPERVISED GROUPS

Oak View School will be providing in-person academic and social-emotional support for small groups of students including, but not limited to Kindergarten, Special Education, Intervention and English Learners. The district will be following the California Department of Public Health's COVID 19 Guidance for Small Supervised Groups of Children released on August 25, 2020. This document includes safety guidance and protocols.

### Promote Healthy Hygiene Practices

- All staff have received professional development/Information on COVID-19, healthy hygiene practices, cleaning and disinfecting and preventing the spread of COVID-19.
- Staff and students who are sick, have recently had a close contact with a person with COVID-19, or have been diagnosed with COVID-19 within the past 14 days must stay home.
- Adequate supplies to support healthy hygiene behaviors, including soap, tissues, no-touch trashcans and hand sanitizers with at least 60 percent ethyl alcohol for staff and students who can safely use hand sanitizer and in the absence of soap and water will be provided.
- Staff will use face coverings and all required protective equipment.
- Teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff. Washing their hands after coughing and sneezing.
- Teach students to use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
- Students and staff will wash their hands before and after eating; after coughing or sneezing; after being outside; and before and after using the restroom.
- Students and staff will wash their hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels (or single use cloth towels) to dry hands thoroughly.
- Staff will model and practice handwashing.
- Students and staff will use fragrance-free hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry. Note: frequent handwashing is more effective than the use of hand sanitizers.
- Staff and students will be frequently reminded not to touch the face covering and to wash their hands frequently.

## Intensify Cleaning, Disinfection, and Ventilation

- Surfaces that are identified as frequently touched will be cleaned daily. These surfaces include, but are not limited to:
  - Door handles
  - Light switches
  - Sink handles
  - Bathroom surfaces
  - Tables
  - Playground Equipment
- Clean and disinfect shared items such as toys, games and art supplies between use. To the extent possible, each student will receive their own item.
- All classrooms are cleaned daily.
- Ensuring ventilation, as air quality permits, by opening windows and/or doors to provide fresh air when possible.
- Utilize outdoor space for instruction when possible.
- Provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and students remain at least 6 feet apart in lines and at other times.

## Bus Transportation

- Open windows and maximize space between students and the driver on transport vehicles where possible.
- Busses will be cleaned and disinfected between each use.
- Students will be seated alone in seats, every other row.

## Campus Arrival/Departure

- All parents must wear a face covering on campus.
- Parents are encouraged to drop off their child at the campus gate and not enter the playground/classroom area.
- Staff will conduct visual wellness checks of all students upon arrival.

## Classrooms

- Students should remain in the same space and in groups (as a cohort) as consistent as practicable. Keep the same students and staff with each group and include students from the same family in the same group, to the greatest extent practicable.
- Maximize space between seating and desks
- Utilize floor markings for floor seating to ensure distancing.
- Restrict nonessential visitors, volunteers, and activities involving other groups at the same time.
- Use alternative spaces as needed, including regular use of outdoor space, weather permitting.
- Sharing of classroom supplies will be limited. Each Student will have their own labeled classroom supplies for use.
- Monitor staff and students throughout the day for signs of illness; send home students and staff with a fever of 100.4 F degrees or higher, cough or other COVID-19 symptoms.

## Plan for When a Staff Member or Student Becomes Sick

- Work with staff, nurses and other healthcare providers to identify an isolation room or area to separate anyone who exhibits symptoms of COVID-19.
- Any students or staff exhibiting symptoms should immediately be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.
- Establish procedures for safely transporting anyone sick to home or a healthcare facility, as appropriate, when an individual is exhibiting COVID-19 symptoms:
  - Fever  $\geq 100.4$
  - Unexplained Cough
  - Shortness of breath or difficulty breathing
  - Chills
  - Unexplained Headache
  - Unexplained Sore throat
  - New loss of taste or smell
  - Unexplained Nasal congestion or runny nose
  - Unexplained Body aches
  - Nausea, vomiting or diarrhea
- Notify local health officials, staff, and all families immediately of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws.
- Close off areas used by any sick person and do not use before cleaning and disinfection.
- Advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation, including 1 days with no fever, without fever reducing medication; symptoms have improved and 10 days since COVID-19 symptoms first appeared or 14 days since last exposure to someone with COVID-19